



Astley Village Parish Council

Agenda

To: Members of Astley Village Parish Council.

YOU ARE HEREBY SUMMONED to attend the Meeting of the Astley Village Parish Council to be held on **Wednesday 3 July 2024** at 6.30 pm in the Community Centre at which the following business will be transacted.

Summons

1. Apologies for Absence

To receive members' apologies.

2. Declarations of Interest

Members and Officers are invited to declare any interests they may have in any of the items included on the agenda for this meeting in accordance with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464).

3. Public Engagement

Members of the public are invited to put questions/make representations to the members of the Parish Council.

4. Borough/County Councillor Reports

To consider reports from Chorley North and Astley Ward Borough Councillors and County Councillor (Lancashire County Council) (Enclosed).

5. Minutes

To approve as a correct record and sign the minutes of the meeting of the Parish Council held on Wednesday 1 May 2024. (Enclosed).

6. Event held at Chorley Rugby Union and Football Club, Brookfields

To report the concerns raised by Parish Councillors and residents on Buckshaw Hall Close, impacted by the inconsiderate parking by motorists attending events held at Chorley Rugby Union and Football Club, Brookfields, Chancery Fields.

7. Parish Clerk Report

To consider a report of the Parish Clerk & Responsible Financial Officer providing an update on ongoing projects, work outstanding and activities since the last meeting of the Parish Council.(Enclosed).

8. Statutory Business

- i. Consider applicants for co-option to the vacant Councillor positions.
- ii. To consider any planning issues relevant to the village. (Enclosed).

9. Financial Matters

- i. To consider a report of the Responsible Financial Officer providing the financial position (Enclosed).
- ii. To consider a report of the Responsible Financial Officer recommending payments to be approved (Enclosed).
- iii. To consider a report of the Responsible Financial Officer providing details spend against budget headings (Enclosed).
- iv. To review the Asset Register (Enclosed)

10. Review of Village Development Plan

Councillor Chris Sheldon to report at the meeting (Attached)

11. Christmas Event 2024

The Parish Clerk to report at the meeting.

12. Environment Reports

To receive a verbal update at the meeting.

13. Reports from Parish Council representatives on Other Bodies

Chorley Liaison. The next meeting will be held on Wednesday, 17 July 2024 at 6.30pm.

With the agreement of the Executive Member (Early Intervention), it has been agreed to cancel the round of Neighbourhood Area Meetings including the Neighbourhood Area Meeting (NW Parishes and Chorley North) on Thursday 20 June 2024. An update will be sent out to members in early July 2024. The next meeting will be held on Monday, 24 February 2025 at 6.30pm.

14. Correspondence

The Clerk to report at the meeting.

15. Matters for information

Notify the Chair of any item to be brought under this section, prior to the meeting. Only items requiring urgent attention, information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions or spend can be agreed.

16. Dates of Future Meetings

To note that the next meeting of the Parish Council will take place on Wednesday 4 September 2024 at 6.30 pm.

Schedule of Meetings 2024/25

Meetings of the Parish Council will take place on the following dates at 6.30 pm:

- Wednesday 4 September 2024
- Wednesday 6 November 2024
- Wednesday 8 January 2025
- Wednesday 5 March 2025 at the rise of the Parish Meeting

Craig Ainsworth
Clerk to the Parish Council
5 Clarendon Gardens
Bromley Cross
BL7 9GW



20 June 2024



Astley Village Parish Council

Title	Borough/County Councillor Reports					
Report of	Councillors Alistair Morwood, Adrian Lowe and Jean Sherwood, Borough Councillors - Chorley North and Astley (Chorley Borough Council)					
Date	3 July 2024					
Type of Paper	Decision		Discussion		Information	X
<p>Purpose of Report</p> <p>To consider a report from the Borough Councillors - Chorley North and Astley (Chorley Borough Council).</p>						
<p>Key Issues</p> <p>Since our last report in May 2024, the local elections have taken place and we are pleased to announce that Councillor Adrian Lowe was re-elected as Councillor for Chorley North and Astley.</p> <p>We are also happy to announce that at the first Council Meeting of the new civic year, Councillor Gordon France was elected Mayor and Councillor Alistair Morwood was appointed as Deputy Mayor of Chorley for 2024/25.</p> <p>Your three councillors continue to deal with a number of issues raised by our constituents. Some of these issues concern Places for People and we will work with them to ensure problems are dealt with. We will shortly be arranging our regular walk about around the area with their staff to look at what works have been done since our last meeting and what is still outstanding. They will of course be involved in the Skip Day on Hall Gate, planned for 29 June 2024.</p> <p>Due to the General Election being called for 4 July 2024, many meetings and events have been cancelled due to PURDAH. Your councillors will be working tirelessly in South Ribble during the election campaign.</p>						
<p>Action required by the Parish Council</p> <p>To note the report.</p>						



Astley Village Parish Council

Title	Borough/County Councillor Reports					
Report of	County Councillor Aidy Riggott (Euxton, Buckshaw & Astley) - Lancashire County Council					
Date	3 July 2024					
Type of Paper	Decision		Discussion		Information	X
Purpose of Report						
To consider a report from the County Councillor for Astley Village (Lancashire County Council)						
Key Issues						
<p>Since the last Parish Council Meeting, I have been supporting residents with concerns raised via Councillor Lowe with regards to some blocked drainage gullies on Chancery Road near to Deerfold and Great Meadow. These works have now been programmed and should be completed by the time this report is published. Potholes have also been monitored and reported for repair.</p> <p>I have also supported the Parish Council in seeking responses and advice with regards to the Parish Councils hopes to improve the Chancery Road underpass. I look forward to hearing how the Parish Council intends to progress this project.</p> <p>I have been in contact with the new PCSO (PCSO 7401 Alisha Dawson – Forshaw) and we are planning to meet soon.</p>						
Action required by the Parish Council						
To note the report.						



Astley Village Parish Council

Annual Meeting of the Council

1 May 2024 at 6.30pm

Present

Councillor Gillian Sharples(Chair) in the Chair; Councillor John McAndrew (Vice-Chair); Councillors Keith Ashton, Matt Lynch and Ian Thomas.

316.01 Election of the Chair of the Parish Council

RESOLVED – That Councillor Gillian Sharples be elected Chair of the Parish Council until the next Annual Council Meeting.

Councillor Sharples signed the Declaration of Acceptance of Office and took the Chair.

Councillor Sharples in the Chair

316.02 Appointment of Vice Chair of the Parish Council

RESOLVED – That Councillor John McAndrew be elected Vice Chair of the Parish Council until the next Annual Council Meeting.

316.03 Apologies for Absence

Apologies were received from Councillors Emma Barraclough and Chris Sheldon.

316.04 Declarations of Interest

Councillors and officers were invited to declare any interests they had in any of the items on the agenda for the meeting.

Councillor John McAndrew declared a Personal Interest as a Governor at Buckshaw Primary School and a Pecuniary interest as a member of the Friends of Astley Park.

Councillor John McAndrew withdrew from the meeting during consideration of the application for funding from the Friends of Astley Park and took no part in the discussion or vote.

Councillor Ian Thomas declared a Personal Interest as a trustee of The Leyland and District Royal Air Forces Association Branch.

316.05 Public Engagement

Members of the public are invited to put questions/make representations to the members of the Parish Council.

No issues were raised.

316.06 Borough/County Councillor Reports

Reports from Chorley North and Astley Ward Borough Councillors and County Councillor (Lancashire County Council) (copies of which had been circulated) were considered. Borough Councillor Adrian Lowe, Borough and County Councillor Aidy Riggott attended the meeting.

Councillor Adrian Lowe reported that Chorley Borough Council had set a side funding to improve the public realm in Astley Village which could form part of the Parish Council initiative to undertake improvements to the Chancery Road underpass.

RESOLVED – That the reports be noted.

316.07 Minutes

RESOLVED - That the minutes of the Parish Council Meeting held on Wednesday 6 March 2024 (copies of which had been circulated) be approved as a correct record and signed by the Chair.

316.08 Review of Standing Orders, Financial Regulations and Scheme of Delegation

The Parish Clerk submitted a report (copies of which had been circulated) inviting the Parish Council to consider/review the Parish Council's:

- Standing Orders.
- Financial Regulations.
- Scheme of Delegation.

RESOLVED - That the Parish Council's Standing Orders, Financial Regulations and Scheme of Delegation be confirmed.

316.09 Appointment of Committees, Membership, Terms of Reference

The Parish Clerk submitted a report (copies of which had been circulated) inviting the Parish Council to consider the Appointment of Committees, Membership, Terms of Reference.

RESOLVED - (1) That the following members be appointed to the Personnel Committee:

Councillor Chris Sheldon (Chair).
Councillor Keith Ashton.
Councillor Matt Lynch.
Councillor John McAndrew (Ex-officio).

(2) That the following Working Parties be established, and the following Councillors be appointed to them:

General Purposes Working Group

Councillor Keith Ashton.
Councillor John McAndrew.
Councillor Ian Thomas
VACANCY.

Village Development Working Group

Councillor Keith Ashton.
Councillor Emma Barraclough.
Councillor Chris Sheldon.
Councillor Ian Thomas.

316.10 Appointment of Council Representatives on Outside Bodies

RESOLVED – That the following Councillors be appointed to represent the Parish Council on the following Outside Bodies:

- Chorley Liaison – Councillor Gillian Sharples.
- Neighbourhood Area Meeting (NW Parishes and Chorley North) - Councillor Gillian Sharples (Substitute Councillor John McAndrew).

316.11 Parish Clerk Report

The Parish Clerk and Responsible Financial Officer submitted a report (copies of which had been circulated) providing an update on ongoing projects, work outstanding and activities since the last meeting of the Parish Council. In particular the following issues were discussed:

New Interpretation Boards at the West Way Nature Reserve

Lindsay Blackstock (Chorley Borough Council) attended the meeting and provided an update in relation to the proposed interpretation boards at the two entrances to the West Way Nature Reserve. Indicative designs of the interpretation boards were considered although it was acknowledged that the design and wording needed to be developed.

Proposed planting at the Astley Village Garden of Reflection

Lindsay Blackstock (Chorley Borough Council) attended the meeting and provided an update in relation to the proposed planting at the Astley Village Garden of Reflection. The Parish Council had allocated £2,000 for the financial year 2024/25 for the planting scheme although it was suggested that a planting scheme could be developed to be delivered over three years with the Parish Council allocating additional funding in future years.

It was acknowledged that the permission of Chorley Borough Council was required to undertake planting on their land and the future maintenance needed to be considered e.g. would this be undertaken by the Parish Council contractor.

As previously requested by the Parish Council, Jan Sanderson, a local resident was involved in developing the planting scheme and it was suggested that Buckshaw Primary School could be invited to be involved in the planting of the bulbs.

Friends of Astley Park(FoAP) - Bird Nest Boxes for Astley Park - Request for Funding

It was reported that Friends of Astley Park were currently looking to find a local school to take on the project of making 30 nest boxes, for which they would supply the timber and fittings. They had applied to the Parish Council for funding to cover the cost of materials (£300).

Chorley Flower Show

It was reported that the Chorley Flower Show will be taking place on 26, 27 and 28 July 2024 and applications for Community Groups were now open. The Parish considered the details of attending this year's flower show and it was agreed that the Parish Council would have a presence at the event on Friday 26 and Saturday 27 July.

Real Madrid Foundation Clinic - Friday 26 July 2024

At the last Parish Council Meeting on 6 March 2024, the Parish Clerk had been requested to write to the Headteacher at Buckshaw Primary School inviting them to suggest the criteria for deciding how the place sponsored by the Parish Council at the Real Madrid Foundation Clinic on Friday 26 July 2024 should be allocated to a young person living within the Astley Village Parish boundary. It was agreed that the criteria be considered at the next meeting of the Parish Council on 1 May 2024.

It was reported, that the Headteacher has put forward for this opportunity a girl in Year 6 class who was a very talented footballer and as well as representing school, has had trials for the district team.

It was proposed to offer the place sponsored by the Parish Council at the Real Madrid Foundation Clinic on Friday 26 July 2024 to the pupil suggested by the Headteacher at Buckshaw Primary School.

It was reported that Astley and Buckshaw Junior Football Club had approached the Parish Council as they would like to plant 20 trees to represent the 20-year anniversary and have asked if this would be possible somewhere in the village.

Proposed Improvements to the Chancery Road Underpass

At the last Parish Council Meeting on 6 March 2024, it was agreed that the proposed improvements to the Chancery Road underpass be discussed at the next Parish Council Meeting on 1 May 2024.

The Parish Clerk reminded the Parish Council that it had previously written to Lancashire County Council expressing the Parish Council's safety concerns regarding the Chancery Road Subway especially due to its increased use following the opening of the West Way Sports Hub, and requesting improvements to the lighting and that the walls are painted.

Lancashire County Council had confirmed that the underpass was around 13m long and the opening is 7m wide x 2.7m high and the revetments were splayed each side of the path.

They had stated that generally, painting the concrete surfaces of bridges was not something they encouraged and were unable to justify painting the revetments and concrete deck to the bridge. In addition, in their experience, a blank bright canvas of paint attracted the local graffiti artists, and the costs of overpainting would

escalate over time. They had visited the subway to check the subway lighting units and the two columns adjacent to the subway which they had found to be in full working order and adequate and therefore did not plan to make any changes to the subway at this time.



It was suggested that the Parish Council could discuss with Chorley Borough Council and Lancashire County Council proposals to improve the underpass which could be funded from the budget allocated as part of the 2024/25 financial year (£10,000) although there were other budgets which could also be used to support a comprehensive scheme.

It was suggested that improvements to the resident and visitor experience and encourage its use could include:

- The access and egress including the splayed revetments at each side of the path and the steps.
- A themed mural depicting and celebrating Astley Village (incorporating Astley Hall, West Way, the open spaces within the Village, the Nature Reserve etc.)
- Painting the outside of the underpass and the surrounding fencing.
- The lighting.
- The signage to the Village Centre, West Way Sports Hub and Astley Park.

Dangerous Parking in Astley Village

The Parish Council was reminded that at the Parish Council Meeting on 1 November 2023, it had been agreed that the Police be requested to provide an update to the January 2024 meeting of the Parish Council following their discussions with Lancashire County Council. The Parish Council considered whether to invite the Police to provide an update to a future meeting of the Parish Council and it was agreed to monitor the situation and whether it was necessary to pursue enforcement by the Police.

Astley Village - Radar Speed Signs

The Parish Clerk reported that a resident had contacted the Parish Council as the wires had been cut to the solar panel for the radar speed sign on Chancery Road (near Wymundsley) and it was just running on battery power.

RESOLVED – (1) That the report be noted.

(2) That the following expenditure approved by the Parish Clerk in accordance with Standing Order 16.2 be noted:

- Chorley Borough Council – Room Hire £90.00.
- ICO - Annual Registration £40.00.
- Microsoft - Microsoft 365 Personal £59.99.
- HMRC - Tax Due 2023/24 £95.79.
- Poppy Signs - "Happy to Chat" Signs for Benches £102.00

(3) That the indicative designs for the interpretation boards at the West Way Nature Reserve be noted and that the approval of the final design and design be delegated to the Parish Clerk following consultation with members of the Parish Council.

(4) That Lindsay Blackstock (Chorley Borough Council) be requested to present to the next meeting on 3 July 2024, a planting scheme for the Astley Village Garden of Reflection which could be delivered over a number of years following consultation with the Head of Streetscene and Waste at Chorley Borough Council.

(5) That a grant of £300 be made to the Friends of Astley Park towards their project to provide 30 nest boxes.

(6) That approval be given to allocating the place being sponsored by the Parish Council at the Real Madrid Foundation Clinic on Friday 26 July 2024 to the pupil suggested by the Headteacher at Buckshaw Primary School.

(7) That the Village Development Working Group be requested to invite representatives from Chorley Brough Council and Lancashire County Council to an initial site visit to discuss the suggested that improvements to the Chancery Road Underpass and develop a scheme for consideration by the Parish Council.

(8) That the Parish Clerk be requested to contact Pandora Technologies Ltd requesting them to repair the radar speed sign on Chancery Road (near Wymundsley).

316.12 Statutory Business

(i) Co-option to the Parish Council Vacancy

The Parish Clerk reported that there had been no applications received for the vacancy on the Parish Council since the last meeting of the Parish Council.

RESOLVED –The Parish Clerk be requested to invite expressions of interest to enable any applications to be considered at the next meeting of the Parish Council.

(ii) Planning Issues Relevant to the Village

The Parish Clerk submitted a report (copies of which had been circulated) providing details of planning issues relevant to the village. The Parish Council had not been consulted on any planning application received by Chorley Borough Council since the last Parish Council Meeting on 6 March 2024.

RESOLVED – That the report be noted.

316.13 Financial Matters

(i) Financial Position

The Responsible Financial Officer submitted a report (copies of which had been circulated) showing the financial position as at 15 April 2024.

RESOLVED – That the financial position be noted.

(ii) Payments to be Approved

The Responsible Financial Officer submitted a report (copies of which had been circulated) recommending a list of invoices to be paid between 1 May 2024 and 30 June 2024 as follows:

Date	Creditor	Description	Total (£)	Vat (£)	Net (£)
08/05/24	Employee 4	Reimbursements (March 2024)	44.20		44.20
08/05/24	Employee 4	Reimbursements (April 2024)	46.80		46.80
01/05/24	Easy Web Sites	Monthly rental	72.60	12.10	60.50
23/05/24	Zoom	Zoom Subscription (May2024)	15.59	2.60	12.99
15/05/24	Employee 4	Salary (May 2024)	391.80		391.80
15/05/24	HMRC	Tax (May 2024)	97.80		97.80
01/06/24	Easy Web Sites	Monthly rental	72.60	12.10	60.50
23/06/24	Zoom	Zoom Subscription (June 2024)	15.59	2.60	12.99
14/06/24	Employee 4	Salary (June 2024)	391.80		391.80
14/06/24	HMRC	Tax (June 2024)	97.80		97.80
			1,246.58	29.40	1,217.18

RESOLVED – That approval be given to the payments as detailed above.

(iii) Spend Against Budget Headings

The Responsible Financial Officer submitted a report (copies of which had been circulated) inviting the Parish Council to review the spend against budget headings.

RESOLVED – That the report be noted.

(iv) Insurance Policy Schedule and Policy Document

The Responsible Financial Officer invited to consider the renewal of the Parish Council insurance from 1 June 2023. A copy of the Insurance Policy Schedule and Policy Document (with details of the main changes to the updated policy wording) (copies of which had been circulated) were reviewed. The Premium for 2024/25 was £497.21 compared to £487.32 in 2023/24.

RESOLVED - The Parish Clerk be requested to renew the existing insurance cover with Zurich Municipal Insurance at a cost of £497.21.

(v) Internal Auditors Report and Statement of Accounts for 2023/24

RESOLVED – That the report and assurances provided by the Internal Auditor be noted.

(vi) Annual Governance Statement 2023/24

RESOLVED – As the members of Astley Village Parish Council we acknowledge our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2024, that:

	Yes	No*	<i>'Yes' means that this authority:</i>	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>	
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>	
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>	
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>	
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>	
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>	
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>	
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>	
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>
			✓	

(vii) Annual Return for the Financial Year 2023/24

It was noted that the Parish Clerk and Responsible Financial Officer had certified that for the year ended 31 March 2024 the Accounting Statements in this Annual Governance and Accountability Return had been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners’ Guide to Proper Practices and present fairly the financial position of this authority.

RESOLVED – That the following Accounting Statements 2023/24 for Astley Village Parish Council be approved as follows together with the explanation of any significant variances year on year in Section 2 :

	Year ending		Notes and guidance
	31 March 2023 £	31 March 2024 £	
1. Balances brought forward	84,345	80,586	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	20,397	20,543	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	5,156	6,262	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	6,530	6,122	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority’s borrowings (if any).
6. (-) All other payments	22,782	42,275	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	80,586	58,994	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	80,586	58,994	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	31,702	31,702	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	00	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
For Local Councils Only	Yes	No	N/A
11a. Disclosure note re Trust funds (including charitable)			
11b. Disclosure note re Trust funds (including charitable)			✓
			The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
			The figures in the accounting statements above do not include any Trust transactions.

Section 2, Box 3: the variance from the prior year (2022/23) for this box is £1,106 which is above 15%.

With the lifting of COVID-19 restrictions, schemes planned for 2020/21 and 2021/22 were able to be carried out in the financial year 2022/23 which meant the level of expenditure increased from the previous year which in turn affected the amount of VAT recovered (£1,250.78). The VAT recovered is claimed after 1 April each year and therefore not reflected in the accounts for the year it was accrued i.e., the £1,250.78 is shown as income in these accounts (2023/24). The amount of VAT recovered (to be recovered for 2023/24) for the last four years is as follows:

2020/21 - £761.68 shown as income in the 2021/22 Return.
2021/22 - £942.69 shown as income in the 2022/23 Return.
2022/23 - £1,250.78 shown as income in the 2023/24 Return.
2023/24 - £440.81 will be shown as income in the 2024/25 Return.

Section 2, Box 6: the variance from the prior year (2022/23) for this box is £19,493 which is above 15%.

With the lifting of restrictions in the financial year 2021/22, some of the work planned carried forward from 2021/22 was undertaken in 2022/23 e.g., West Way Nature Reserve (£5,000) and New Finger Post Signs (£1,373.00). This has meant that the expenditure in 2022/23 was much higher than normal.

Section 2, Box 7: the total reserves figure is more than twice Box 2. (i.e., £58,994...more than £41,086 being twice the Precept levied)

Below is a breakdown of the reserves held above £500:

- £613.69 - Office/Sundry.
- £1,000 - Employee Contingency (this was reduced from £2,000 in 2022/23).
- £6,811.22- Election/By-Election/Polls Reserve (this was increased from £5,000 to £7,000 in 2022/23 on the recommendation of the Returning Officer).
- £500 - Councillor Training.
- £1,901 - Grant Awards/Local Projects and Groups (increased from £2,000 in 2022/23 to £2,500).
- £4,480.08 - Village Improvements (Additional Seating & Footpath improvements).
- £1,000 - Improve Village Centre & Enhance Village Green.
- £500 - Tree Planting and Maintenance (reduced from £2,500 in 2022/23).
- £500 - Wildflower Meadows/Corridors.
- £10,000 - Astley Village Community Centre - Increase community use of the building*.
- £1,000 - Refurbishment of existing Gateway Signs (reduced from £2,000 in 2022/23).
- £500 - Wildflower Meadows/Corridors.
- £500 - Road Safety Maintenance of Speed Indicator Signs (reduced from £1,000 in 2022/23).
- £5,000 - Play area and path at West Way Sports Hub.
- £4952.86 - Improving Community Engagement and Raising the Profile of the Parish Council (increased from £1,500 in 2022/23 to £5,000).
- £18,864.07- General Reserve.

*It has now been confirmed that this scheme is unable to proceed, and the funding has been allocated to other projects in 2024/25.

316.14 Spring Newsletter 2024

The Parish Council discussed the Spring edition of the Parish Council Newsletter.

It was noted that it was hoped the newsletter would be printed the week commencing Monday 6 May 2024 and distributed from 23 May 2024 and the Parish Clerk should be notified of any comments/ suggested changes no later than noon on Thursday 2 May 2024.

RESOLVED – That the report be noted.

316.15 Annual Council Work Programme - Scheduled Items

The Parish Clerk invited the Parish Council to review and update the Annual Council Work Programme (Scheduled Items) (copies of which had been circulated).

RESOLVED – That the Annual Council Work Programme (Scheduled Items) be noted.

316.16 Environment Reports

It was reported that there was a significant amount of waste and litter at the rear of the Hallgate shops which was causing a health hazard.

It was suggested that the Parish Council remind The Astley Village Inn of their responsibility to maintain the areas they are responsible for, and this could be assisted by the installation of cigarette bin and outdoor ashtray.

RESOLVED – (1) That the Parish Clerk be requested to write to Chorley Borough Council (Environments Health) informing them of the significant amount of waste and litter at the rear of the Hallgate shops.

(2) That the Parish Clerk be requested to write to The Astley Village Inn to remind them of their responsibility to maintain the areas they are responsible for, and this could be assisted by the installation of cigarette bin and outdoor ashtray.

316.17 Reports from Parish Council representatives on Other Bodies

Chorley Liaison

The Chair provided a report on the Chorley Liaison meeting held on 20 March 2024. A copy of the Agenda and Key Papers had been circulated for information.

Neighbourhood Area Meeting (NW Parishes and Chorley North)

It was noted that the next meeting would be held on Thursday 20 June 2024 at 6.30pm.

RESOLVED – That the report be noted.

316.19 Correspondence

Correspondence received had been reported as part of the 'Parish Clerk Report' (Minute 316.11).

316.20 Date of Next Meeting

To note that the next meeting of the Parish Council will take place on Wednesday 3 July 2024 at 6.30 pm.

The meeting concluded at 7.45 pm.

Chair

Astley Village Parish Council

Title	Parish Clerk Report				
Report of	Parish Clerk & Responsible Financial Officer				
Date	3 July 2024				
Type of Paper	Decision		Discussion	X	Information

Purpose of Report

To provide an update on ongoing projects, work outstanding and activities since the last meeting of the Parish Council.

Key Issues

Eddie Murdoch

It was with great sadness that we learned that Eddie Murdoch, a valued member of the Parish Council, passed away on Sunday 28 April 2024 after a short time in hospital. Eddie had leukaemia for many years and had recently fallen ill with Covid which quickly developed into pneumonia.

Eddie was first co-opted onto the Parish Council on 2 November 2022 and will be greatly missed by the Parish Council and the friends/Partners he worked with.

Astley Village - Radar Speed Signs

At the Annual Parish Council Meeting on 1 May 2024, it was reported that the wires had been cut to the solar panel for the radar speed sign on Chancery Road (near Wymundsley) and it was just running on battery power.

On 2 May 2024, Pandora Technologies Ltd repaired the radar speed sign at a cost of £175.20.

Unfortunately, on 28 May 2024, a resident made the Parish Council aware that the other radar speed sign on Chancery Road had been vandalised and the wires had been cut meaning it could not get charged from the solar panel. He suggested that it needed to be either repaired or replaced with a new solar powered speed reminder device on a taller pole so it did not get vandalised again.

The Chair has also reported that the wires have been cut again to the solar panel for the radar speed sign on Chancery Road (near Wymundsley). **The Parish Council are requested to consider the issue.**



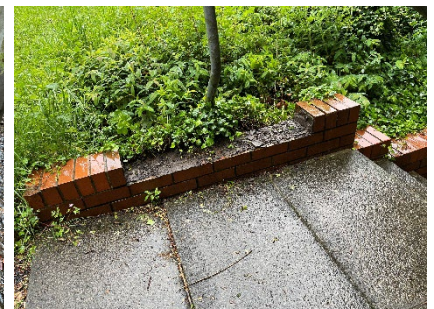
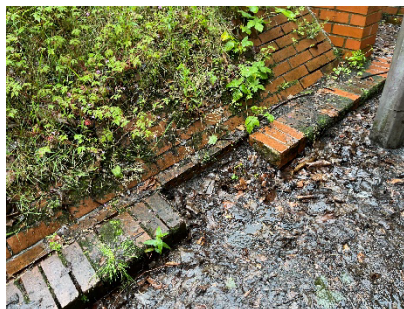
Proposed Improvements to the Chancery Road Underpass

At the Annual Parish Council Meeting on 1 May 2024, improvements to the Chancery Road underpass were discussed.

The Parish Council have previously written to Lancashire County Council expressing safety concerns regarding the Chancery Road Subway especially due to its increased use following the opening of the West Way Sports Hub, and requesting improvements to the lighting and that the walls are painted.



On 22 May 2024, a resident contacted the Parish Council, concerned that the subway and steps brick work had been subject to meddling recently, where bricks had been removed and thrown around.



At the last Parish Council Meeting, it was suggested that the Parish Council should discuss with Chorley Borough Council and Lancashire County Council proposals to improve the underpass which could be funded from the budget allocated as part of the 2023/24 financial year (£10,000) although there were other budgets which could also be used to support a comprehensive scheme. It was suggested that improvements to the resident and visitor experience and encourage its use could include:

- The access and egress including the splayed revetments at each side of the path and the steps.
- A themed mural depicting and celebrating Astley Village (incorporating Astley Hall, West Way, the open spaces within the Village, the Nature Reserve etc.)
- Painting the outside of the underpass and the surrounding fencing.
- The lighting.
- The signage to the Village Centre, West Way Sports Hub and Astley Park.

It was agreed that the Village Development Working Group be requested to meet with representatives from Chorley Brough Council and Lancashire County Council to discuss the suggested that improvements to the Chancery Road Underpass and develop a scheme for consideration by the Parish Council.

The Working Group had an initial site visit on Thursday 20 June 2024 at 4pm and a report will be provided at the meeting. Unfortunately, a representative from the Highways Department at Lancashire County Council did not attend but have provided a response which is attached to this report.

New Interpretation Boards at the West Way Nature Reserve

At the Annual Parish Council Meeting on 1 May 2024, Lindsay Blackstock from Chorley Borough Council attended the meeting and provided an update in relation to the proposed interpretation boards at the two entrances to the West Way Nature Reserve. Indicative designs of the interpretation boards were considered although it was acknowledged that the design and wording needed to be developed.

It was agreed that the indicative designs for the interpretation boards at the West Way Nature Reserve be noted and that the approval of the final design and design be delegated to the Parish Clerk following consultation with members of the Parish Council.

Parish Councillors have been consulted on the revised designs of the interpretation boards and a number of suggested changes have been proposed which have now been agreed.

Community Pond, Buckshaw Hall Close

The Parish Council has been contacted by a resident from Euxton asking if there a closed fishing season on the community pond in Astley Village or can it be fished all year round. He comments that the pond needs some weed removing and some of the encroaching reeds cutting back and is willing to volunteer to do this for free. He is a Bailiff for Withnell Fishing Club and often does this there so has experience and understands the health and safety considerations. The enquiry was referred to Michelle Newman, Place Manager – Neighbourhoods at Places for People who has confirmed that Places for People are the owners of the community pond located at Buckshaw Hall Close and that the pond is open to the community all year round.

Places for People are unable grant permission for members of the public to complete maintenance works to the pond but have confirmed that they have an annual contract with Ground Control, to carry out maintenance visits to the pond three times per year. The last visit was in November 2023 and the contract has just been renewed with a visit expected in June 2024. A 'community clean up event' around the pond area will be taking place on the 16 July 2024.

Friends of Astley Park - Bird Nest Boxes for Astley Park - Request for Funding

At the Annual Parish Council Meeting on 1 May 2024, it was agreed to make a grant of £300 to the Friends of Astley Park towards their project to provide 30 nest boxes. The grant has now been paid.

Chorley Flower Show

At the Annual Parish Council Meeting on 1 May 2024, it was agreed that the Parish Council would have a presence at the event on Friday 26 and Saturday 27 July. I have completed an application form to attend the event and **the Parish Council are requested to agree a rota by Parish Councillors at the event.**

Gateway Signs

The Village Development Working Group will consider other ways of enhancing the existing Gateway Signs in due course.

Proposed planting at the Astley Village Garden of Reflection

At the Annual Parish Council Meeting on 1 May 2024, Lindsay Blackstock from Chorley Borough Council attended the meeting and provided an update in relation to the proposed planting at the Astley Village Garden of Reflection. The Parish Council have allocated £2,000 for the financial year 2024/25 for the planting scheme although it was suggested that a planting scheme could be developed to be delivered over three years with the Parish Council allocating additional funding in future years.

It was acknowledged that the permission of Chorley Borough Council was required to undertake planting on their land and the future maintenance needed to be considered e.g. would this be undertaken by the Parish Council contractor.

As previously requested by the Parish Council, Jan Sanderson, a local resident is involved in developing the planting scheme and it was suggested that Buckshaw Primary School could be invited to be involved in the planting of the bulbs.

It was agreed that Lindsay Blackstock be requested to present to this meeting, a planting scheme for the Astley Village Garden of Reflection which could be delivered over a number of years following consultation with the Head of Streetscene and Waste at Chorley Borough Council

Real Madrid Foundation Clinic - Friday 26 July 2024

At the Annual Parish Council Meeting on 1 May 2024, it was agreed to allocate the place being sponsored by the Parish Council at the Real Madrid Foundation Clinic on Friday 26 July 2024 to the pupil suggested by the Headteacher at Buckshaw Primary School. This has now been actioned.

Buckshaw Junior Football Club – Sponsorship

The Parish Council agreed in January 2024 to sponsor the match kit of one of the Astley and Buckshaw Junior Football Club junior teams up to a cost of £500 from the “Improving Community Engagement and Raising the Profile of the Parish Council” budget.

The club have decided to use the sponsorship money for two of their new under 7s team and asked what the Parish Council want to put on the front of the shirts. It is suggested that the Parish Council logo (see below) is included on the front of the shirts:



Installation of Christmas Tree Lights/ Christmas Event 2024.

At the Parish Council Meeting on 6 March 2024, it was agreed that City Illuminations Ltd be engaged to collect, PAT test and dress the Christmas Tree, switch on/off and remove the lights at a cost per annum of £500.00 plus VAT.

City Illuminations Ltd have stated that they have visited the site twice, once without plant and a second time with plant. Given the trees location and height they cannot safely work off ladders and our plant will not reach the tree.

They have tested the lights and they are in working order and suggest the Parish Council leave them in situ and have them switched locally. They have made no charge for the two visits. The Parish Clerk is in discussions with another contractor in the hope a solution can be agreed.

Planting/Maintenance of Planters on Chancery Road

Hartwood Maintenance have been requested to carry out the Spring weed/ tidy/ water and plant summer bedding plants for the ten planters in the village once the daffodils have died off. This work has now been undertaken.

Co-option to the Parish Council Vacancy

There are three vacancies on the Parish Council since the last meeting of the Parish Council following the passing of Eddie Murdoch and the disqualification of Rod Fraser for failing to attend any meetings for six months. These have been advertised on the Parish Council Noticeboards and website.

Annual Governance Statement 2023/24 and Annual Return for the Financial Year 2023/24

At the Annual Parish Council Meeting on 1 May 2024, the Annual Governance Statement 2023/24 and Annual Return for the Financial Year 2023/24 were approved. These have now been sent to the External Auditor and the public notices placed on the Parish Council noticeboards and on the Parish Council website.

Litter at the rear of the Hallgate shops

At the Annual Parish Council Meeting on 1 May 2024, it was reported that there was a significant amount of waste and litter at the rear of the Hallgate shops which was causing a health hazard.

As requested, I wrote to Chorley Borough Council (Environments Health) informing them of the significant amount of waste and litter at the rear of the Hallgate shops. The Environmental Health Department have been liaising with Councillor Keith Ashton regarding the issue.

Spring Newsletter 2024

Distribution of the Spring edition of the Parish Council Newsletter commenced on 23 May 2024 by Buckshaw-ROF Scout Group and has been completed.

“Happy to Chat” Benches

At the last Parish Council Meeting on 6 March 2024, I was authorised to commission two “Happy to chat” signs to be fixed to a bench at the Astley Village Garden of Reflection and outside the shops. The signs have been installed by Councillor John McAndrew.



The Astley Village Inn

At the Annual Parish Council Meeting on 1 May 2024, it was suggested that the Parish Council remind The Astley Village Inn of their responsibility to maintain the areas they are responsible for, and this could be assisted by the installation of cigarette bin and outdoor ashtray.

As requested, I wrote to The Astley Village Inn to remind them of their responsibility to maintain the areas they are responsible for, and this could be assisted by the installation of cigarette bin and outdoor ashtray. To date a response has not been received.

The Parish Clerk has approved the following expenditure in accordance with Standing Order 16.2:

- Zurich Municipal - Insurance Premium 2024/25 £497.21.
- Post Office Counters Ltd - Postage-Parish Council Summons £2.10.
- Coop – Envelopes £3.45.
- The Friends of Astley Park - Community Grant £300.00.
- Pandora Signs - Repairs to speed sign £175.20.
- Post Office Counters Ltd – Postage £3.69.
- Printwise - Printing of Spring Newsletter £680.00.

Action required by the Parish Council

To note the report and consider the recommendations in the report.

Proposed Improvements to the Chancery Road Underpass

From: Highways District Lead Officer <highwaysdistrictlead@lancashire.gov.uk>

Sent: Tuesday, May 28, 2024 10:21 AM

To: 'clerk@avpc.org.uk' <clerk@avpc.org.uk>

Subject: 81326: Improvements to the Chancery Road Underpass

Dear Mr Ainsworth

Thank you for your email of 13 May 2024 about potential improvements to the Chancery Road underpass and the funding you have secured to realise this.

Our Bridges and Structures team are supportive in principle of what the parish are trying to do. The bridge is a reinforced concrete deck, sitting on reinforced concrete bankseats and piles with masonry faced revetments.

We have very recently supported this type of works with installation of a mural at Heatons Canal Bridge, details of which can be found here:



Astley Village Parish Council

Title	Planning Issues Relevant to the Village					
Report of	Parish Clerk					
Date	3 July 2024					
Type of Paper	Decision		Discussion		Information	X
<p>Purpose of Report</p> <p>To consider any planning issues relevant to the village.</p>						
<p>Key Issues</p> <p>The Parish Council has been consulted on the following planning application received by Chorley Borough Council:</p> <p>Part two storey, part single storey rear extension, first floor side extension and front porch (following demolition of existing conservatory) at 24 The Farthings, Astley Village, Chorley PR7 1TP (Reference: 24/00486/FULHH).</p> <p>The deadline for any representations is 5 July 2024.</p>						
<p>Action required by the Parish Council</p> <p>To note the report.</p>						

AGENDA ITEM 9(i)

FINANCIAL POSITION - SUMMARY 3 JULY 2024

	£
Receipts and Expenditure Account	
Receipts	
Precepts	20,389.00
Grant	3,877.00
Refunds	-
Other	-
Bank Interest (Barclays)	209.25
Dividend (Unify Credit Union)	-
Advertisements	-
VAT on Receipts/Recovered	440.81
Total Receipts	<u>24,916.06</u>
Expenditure Total	<u>5,393.62</u>
Income & Expenditure Reconciliation	
Balance Brought Forward at 1 April 2024	58,993.73
Add: total receipts to date	+ 24,916.06
Less: total expenditure to date	- 5,393.62
	<u>78,516.17</u>
Bank Reconciliation	
Community Account	17/06/24 + 5,000.00
Business Premium Account	17/06/24 + 69,241.14
Unify Credit Union deposit	01/04/24 5,546.80
Less unrepresented cheques/ET/SO	- 1,271.77
Plus uncleared credits	+ <u>78,516.17</u>

Unrepresented cheques/SO/Payments

Zoom	15.59
Juy/ August	1256.18
	1271.77

AGENDA ITEM 9(ii)

PAYMENTS TO BE APPROVED

July/ August 2024

Date	Creditor	Description	Cheque No	Total	Vat	Net
05/07/24	Employee 4	Reimbursements (May 2024)	EB	63.96		63.96
05/07/24	Employee 4	Reimbursements (June 2024)	EB	45.76		45.76
01/07/24	Easy Web Sites	Monthly rental	DD	68.64	11.44	57.20
23/07/24	Zoom	Zoom Subscription (July 2024)	EB	15.59	2.60	12.99
12/07/24	Employee 4	Salary (July 2024)	EB	391.20		391.20
12/07/24	HMRC	Tax (July 2024)	EB	97.80		97.80
01/08/24	Easy Web Sites	Monthly rental	DD	68.64	11.44	57.20
23/08/24	Zoom	Zoom Subscription (August 2024)	EB	15.59	2.60	12.99
15/08/24	Employee 4	Salary (August 2024)	EB	391.20		391.20
15/08/24	HMRC	Tax (August 2024)	EB	97.80		97.80
				1,256.18	28.08	1,228.10

BUDGET REPORT – 3 July 2024
Financial Year 2024/25 (1 April 2024 to 31 March 2025)

Budget Heading		Budget Sub-Heading	Total Budget (£)	Spend to date (ex vat) (£)	Income (£)	Budget Remaining (£)
01 - ADMINISTRATION	01-1	Room Hire/ Zoom Subscription	300.00	64.95		235.05
	01-2	Office/Sundry (including new LapTop	1,500.00	99.23		1,400.77
	01-3	Insurance	500.00	497.21		2.79
	01-4	Auditors/Accounts	400.00	-		400.00
	01-5	Election/By-Election/Polls	7,000.00	-		7,000.00
	01-6	Employee Costs (Salary, Training etc)	5,750.00	3,100.91		2,649.09
	01-7	Employee Contingency	1,000.00	-		1,000.00
	01-8	IT/Website	1,000.00	292.60		707.40
02 - COUNCIL	02-1	Newsletter/Publications	1,900.00	680.00		1,220.00
	02-2	Village Caretaker	-	-		-
	02-3	Councillor Training	500.00	-		500.00
	02-4	Grant Awards/Local Projects and Groups	2,500.00	300.00		2,200.00
03 - VILLAGE DEVELOPMENT PLAN	03-1	Lighting of Christmas Tree/Christmas Event	800.00	-		800.00
	03-2	Village Improvements (including additional Seating)	5,000.00	85.00		4,915.00
	03-3	Improve Village Centre & Enhance Village Green	500.00	-		500.00
	03-4	Planter Scheme (including maintenance)	790.00	-		790.00
	03-5	Tree Planting and Maintenance	500.00	-		500.00
	03-6	Wildflower Meadows/Corridors	500.00	-		500.00
	03-7	West Way Nature Reserve maintenance/future improvements	500.00	-		500.00
	03-8	Astley Village Community Garden of Reflection	2,000.00	-		2,000.00
	03-9	Increase public safety and security at the Chancery Road underpass, bridge railings and its access and egress in conjunction with Chorley Borough Council, Lancashire County Council and the Lancashire Police Crime Commissioner.	10,000.00	-		10,000.00
	03-10	Refurbishment of existing Gateway Signs	500.00	-		500.00
	03-11	Road Safety (Maintenance of SPIDs)	500.00	146.00		354.00
	03-12	Grant - Astley Hall (Restoration of Picture)	-	-		-
	03-13	Paths to provide access from Great Meadow to the play area at West Way Sports Hub	15,000.00	-		15,000.00
	03-14	Improving Community Engagement and Raising the Profile of the Parish Council (including updating the Village map board)	5,000.00	-		5,000.00
04 - GENERAL RESERVE	04	General Reserve	19,760.54	-		19,760.54
Balance Carried Forward from 2023/24	58,993.73					
TOTALS			83,700.54	5,265.90		78,434.64
VAT to be Recovered		£127.72				
Total Spend to Date				5,393.62		

ASSET REGISTER

Date purchased/ acquired	Asset description	Asset stored	Purchase Value/Est'd Value £	Insurance Value £ (Excess £250)
Street Furniture				
	£28,424			
16 September 2022	Millenium Noticeboard	Installed at junction of Chancery Road and Hallgate	£1,200	£1,500
01 July 2005	Two Ornamental Village Entry Signs made of ironwork	Installed one at each boundary of the village on Chancery Road	£500	£550
01 July 2005	Bike hoops	Installed adjacent to the shop area	£200	£250
01 October 2005	Noticeboard	Installed on the wall in the shopping centre	£355	£400
01 June 2011	Two seats, made of recyclate material	Land adjacent to the School, Chancery Road	£768	£1,200
01 September 2011	Information board	Land adjacent to the School, Chancery Road	£1,500	£1,500
01 November 2011	Four planters made of recyclate material	Positioned around village	£1,548	£1,550
04 July 2012	Oak tree for Queens Diamond Jubilee	On land adjacent to the school, Chancery Road REPLACED	£48	£0
04 July 2012	10 Queens Diamond Jubilee plaques	Plaques attached to: 6 planters, 1 tree, 3 seats	£210	£250
01 March 2012	Seat made of recyclate material	Beside bus stop, Chancery Road	£446	£600
01 November 2012	Living Christmas Tree	Land adjacent Chancery Road, in front of shops	£350	£600
01 October 2013	Two planters made of recyclate material	Positioned around village	£648	£650
01 November 2013	Metal fence sections which attach together	Around the Christmas tree	£200	£550
01 November 2014	Seat made of recyclate material and Planter	Seat at bus stop next to Great Meadow Planter on Chancery opposite Broadfields entrance	£893	£1,200
01 July 2015	Seat made of recyclate material x 1	Bus stop Chancery Road, opposite Buckshaw Hall Road (on Derian side)	£591	£600
01 March 2016	Plaques for seats x	Installed on seats around the village	£264	£264
01 July 2016	Seat made of recyclate material x3	Bus stop at Buckshaw Hall Close Bus stop at school Bus stop at Great Meadow	£1,620	£1,800
01 November 2016	Seat made of recyclate material x 1	Bus stop Chancery Road between Studfold and Long Croft Meadow	£522	£600
01 September 2017	Seat made of recyclate material x 3	Bus stop Chancery Road Broadfields (school side) Bus stop Chancery Road between Wymundsley & Judeland (school side) In front of pharmacy village centre	£1,731	£1,800
01 May 2018	Seat made of recyclate material x 1	Bus stop at Ravensthorpe	£535	£600
01 January 2019	Stone Planters	One at West Way entrance, one in centre	£3,350	£4,000
01 January 2020	Christmas Tree Light sets	Used on Christmas Tree in December	£390	£400
01 January 2020	Trees	Trees planted along Chancery Way (Inventory attached)	£2,924	£3,000
01 August 2022	Directional Finger Post Signs	Location 2 - Chancery Road (near the subway) to the West Way Sports Hub and Location 3 - Judeland Wood to Astley Park	£1,400	£1,400
16 September 2022	Unknown Tommy statue	Purchased to be in-situe for the three weeks prior and a week after Armistice Day at the Community Garden of Reflection	£200	£200
01 December 2022	Three seats, made of recyclate material	Included as part of the Community Garden of Reflection Project	£1,800	£1,800
31 January 2023	Poppies for Lampposts in Village	Kept at the Community Centre	£558	£560
13 July 2023	Plaques for Garden of Reflection	Installed on seats and adjacent to trees in the Garden of Relection	£592	£600
Totals			£25,343	£28,424
Mowers & Machinery				
	£7,000.00			
01 July 2019	Two solar speed identification devices	Installed: one near Wymundsley and one opposite Buckshaw Hall Close	£6,800	£7,000
Totals			£6,800	£7,000
Office Equipment				
	£1,927.11			
01 February 2016	Lap top computer	Kept at the Clerks Home Address	£457	£525
01 September 2020	Mobile Filing Trolley	Kept at the Clerks Home Address	£134	£134
01 September 2020	Kyocera M5526CDW Printer	Kept at the Clerks Home Address	£318.00	£318.00
01 May 2022	Display Stand & A Board	Kept at the Community Centre	£636.00	£700.00
15 November 2023	Christmas Banner	Kept at the Community Centre	£223.00	£250.00
Totals			£1,768	£1,927



Astley Village Parish Council

VILLAGE DEVELOPMENT PLAN UPDATED JANUARY 2024

PROJECTS	ACTIONS	WHEN	BUDGET £
Christmas	Lighting of Christmas Tree/Christmas Event	Ongoing	800
Improve Village Centre & Enhance Village Green (including additional Seating)	Work with Chorley Borough Council, Places for People, The Astley and shop leaseholder to improve the appearance of Astley Village	Ongoing	5,500
Planter Scheme (including planting and maintenance)	Increase the number of planters throughout the village and expand the "adopt a planter" scheme with residents volunteering to maintain the planters.	Ongoing	790
Tree Planting and Maintenance	To work with and encourage Chorley Borough Council and Lancashire County Council to plant/replace trees removed in Astley Village.	Ongoing	500
Wildflower Meadows/ Corridors	Extension of the Mini Meadows of Wildflowers Project to other areas of Astley Village in conjunction with Chorley Borough Council.	Ongoing	500
West Way Nature Reserve maintenance/future improvements	Additional funding to provide interpretation boards.	Ongoing	500
Litter Bins	Work with Chorley Borough Council to site additional litter bins as required, particularly near entrances to Astley Park.	Ongoing	
Respect the Village Campaign	Project to keep the Village clean and tidy. Encourage reporting environmental issues to Chorley Borough Council and Places for People.	Ongoing	
Gateway Signs	Refurbish the existing Gateway Signs.	2024/25	500
Astley Village Community Garden of Reflection	Planting around the Community Garden of Reflection.	2024/25	2,000
Chancery Road underpass	Increase public safety and security at the bridge railings and its access and egress in conjunction with Chorley Borough Council, Lancashire County Council and the Lancashire Police Crime Commissioner	2024/25	10,000
Road Safety (Maintenance of SPIDs)	Following the purchase of two permanent solar-powered Speed Indicator Devices (SPIDs) on Chancery Road to deter speeding, to monitor data to identify further action to improve road safety.	2024/25	500
West Way Sports Hub	To assist with the cost of paths to provide access from Great Meadow to the play area at West Way Sports Hub	2024/25	15,000